

Newcastle Nursery Schools' Federation



Newburn Manor Nursery School



Monkchester Road Nursery



Ashfield Nursery School and

Al2gether © Ashfield

Monkchester Road Nursery School and Playgroup

Charges and Remissions Policy

Charges for Three to Four Year Olds

Our Nursery School provides care and education for children aged 3 - 4 years.

From the term after they are three, children attend Monkchester Road Nursery School for a minimum of 15 hours per week free of charge.

Some children access up to 25 hours free of charge if they qualify for additional support. Parents can check if their child qualifies for these additional hours of provision by checking the criteria set by the Local Authority.

If parents wish to purchase extra hours for their children they can arrange this by speaking to Mrs. Grant, our business manager in the school office.

Additional hours can be purchased as either morning sessions, afternoon sessions or full days. For example, morning or afternoon sessions are charged at £5.00 per session. Full day sessions are charged at £10.00 per day.

In our Nursery, a morning session lasts from 9.00a.m. - 12.00 noon and afternoon sessions are from 12.00 noon to 2.00 p.m. A full day runs from 9.00 a.m. until 2.00 p.m. Parents may choose any pattern of additional hours they wish for their children, charged at the costs explained above.

Charges for Two to Three Year Olds

Our Playgroup provides care and education for children who are 2-3 years of age. Children can attend Playgroup from 8.45 a.m. to 11.45 a.m. and/or from 12.15 p.m. to 3.15 p.m. Monday to Friday.

Each Playgroup session is charged at a cost of £10.00 per session. Parents may choose morning or afternoon sessions for their children to attend. Children can attend a minimum of two sessions per week and up to 5/10 sessions altogether. Should parents require full day

provision for their children, rather than morning or afternoon sessions this can be arranged by speaking to Mrs. Terry in the playgroup or by calling 0191 2654579. If parents pay for their Playgroup provision, payments must be paid weekly, in advance of the sessions and parents are asked to sign a payment agreement before accepting a place for their child.

Some children will qualify for 15 hours of free provision for their two year old children, from the term after they turn two. Parents can check the criteria used by the Government to decide if children qualify for free two year old provision. A copy of the criteria used to offer free provision for two year olds is also included in the appendix to this policy.

Out of School Club Provision (Managed separately from Nursery/PG and not by Governors)

Our Family Centre operates an Out of School Club (OSC) if parents require provision before or after the normal Nursery hours of 9.00 a.m. - 2.00 p.m. The Out of School Club (OSC) operates from 2.00 p.m. - 3.00 p.m. and if required can also provide Breakfast time care from 8.15 a.m. to 9.00 a.m. Our Out of School Club Leader is Mrs. Monaghan and you can contact her by calling the school number on 0191 2654579. Our Family Centre's charges for before or after school care are:

8.15 a.m. - 9.00 a.m. £5.00

2.00 p.m. - 3.00 p.m. £5.00

Uniform Charges

Our uniform is completely optional and parents may choose whether they wish their children to wear a uniform.

The colours and clothing items in our uniform are:

Red Sweatshirt/Jumper/Cardigan

Red/White Polo Shirt

Many children DO NOT wear a uniform as this is up to each family to decide.

If parents would like their child to wear our school colours/uniform, they do not have to purchase items directly from the named website. We encourage parents to buy similar items in school colours at local shops. We also offer 'nearly new' uniform at the beginning of the year which has been donated by former parents.

Charges for activities during normal sessions of Playgroup and Nursery, including lunches.

We rarely charge for any activities that take place during normal Nursery and Playgroup session times. For example, milk, fruit and other snacks are provided free of charge during sessions. Arts, crafts, music and dance activities etc. are provided free of charge.

We do charge for Nursery lunches if children do not qualify for a Free School Meal. Our Nursery lunches are cooked on site and provided by the Local authority Catering Service. They are charged for at a cost of £2.50 per day or £12.50 per week. Parents can pay for their children's lunches in the school office.

If parents prefer, their children may bring a packed lunch in to Nursery and have this at lunchtime.

Charges for Educational Visits off-site

Nursery and Playgroup children will have the chance to attend off-site visits and educational trips during the year. We do not charge for these trips directly but welcome any voluntary contributions that parents might be willing to make towards the cost. Parents will always be informed in advance of any off-site visits.

Fundraising Events and Charity Collections

We often run fundraising activities during the year, such as sponsored sing-a-long or sponsored bike ride - but these are always based on parents' voluntary contributions only and are not compulsory. Occasionally, we also take part in charity events and fundraising such as the Poppy Appeal or Comic Relief. Children may participate in events like these whether or not they make voluntary contributions to the causes involved.

Copies of School Policies

Parents can access copies of our policies on our website and they may also request a copy of any of our policies free of charge by speaking to Mrs. Grant, Mrs. Innes or Ms. Humble in the school office. We have many of our policies available in other languages if parents do not read English and these can be made freely available too.